



THE GOLDEN RULE FOUNDATION

PO Box 658, Camden, ME 04843 ♦ Phone 207/236-4104 goldenrule@prexar.com

GRANT REPORT FORM

Date submitted: _____

Your grant report is due twelve months after receipt of the contribution - or at the time of your next application, whichever comes first. Please complete this report and attach final budget report and any supporting materials to Laurel Frye, Manager, at the above address.

Organization: _____ File #: _____

Address: _____

Contact Person: _____ Title: _____

Telephone: _____ Fax: _____

Date grant was received (month and year): _____

Purpose of grant or project name: _____

Amount awarded: \$ _____ Date of Award _____

Briefly report on the following. A few sentences or a paragraph on each topic should be sufficient.

❖ Program

1. Program goals and objectives. – Please describe the goals of your project and the events and activities undertaken to meet those goals.

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2. Did the program live up to your expectations? What were some of the challenges and opportunities?

3. How did you measure success? What were the results of your efforts?

4. What did you learn from the program. Include examples of successes and shortcomings and explain how these will affect future programs.

❖ Finances

1. Program budget: \$_____ Amount raised: \$_____
If amount raised was less than goal, explain how you revised the program.

2. Unspent balance of grant, if any: \$_____
If entire grant was not spent, explain plans and time frame for spending the balance.

3 Attach financial statement for the program including all income and expenses.

I certify that this grant was used solely for the purpose designated.

Name & Title _____ Date: _____